

Arkholme with Cawood Parish Council  
Minutes for meeting Monday 7<sup>th</sup> December 2015  
In Arkholme Village Hall

Present: Cllrs Charles Waddington, David Howarth, Chris Preston, City Cllr Roger Mace, 1 member of the public and the Clerk Gillian Hodgson.

1. Apologies for absence were received from Cllr Graham Jackson-Pitt.
2. Minutes of the meeting held on Monday 2<sup>nd</sup> November 2015 were read and signed as a true record by Cllr Waddington.

Clerk's Report (Matters arising)

- a) Annual risk assessment completed:- bench, noticeboard and flower tubs on village green need attention, bench by the Nook being attended by David Airey, bus shelter needs attention – Community Payback team contacted.
- b) Hopewell Cup competition – Wreaths to be judged 21/22/23 December, winners notified 24<sup>th</sup> December. Book Vouchers for £15 and £10 (2 entries as of 29/11/15)
- c) Christmas Tree erection Monday 14<sup>th</sup> Dec by Chris Hodgson and festive lighting from Gordon Highton. Carol singing evening Friday 18<sup>th</sup> Dec, Carol song sheets supplied by Arkholme Choir.
- d) Change of date for Parishioners meeting & AGM to Wednesday 11<sup>th</sup> May 2016 6.30pm
- e) 2 x set of keys available for Cllrs (noticeboard and grit bin) – Cllrs Waddington and Preston.
- f) Lloyds Bank change of signatory – further identification required by Cllr Jackson-Pitt.
- g) Footpath 4 – proposed diversion Highways Act 1980 Section 118/119 agreed by Cllrs.

4. **PACT** No crimes were reported during September; the link to local crime figures online [www.police.uk](http://www.police.uk) Lancashire Constabulary > Kellet and Borwick. Your local neighbourhood policing team may be contacted by telephone on **101** or E-mail [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) PC 3573 Rob Barnsley Community Beat Manager. If you would like to receive local & relevant information regarding police issues you can register online at <http://www.lancashire.police.uk/intheknow>

#### **5. Finance**

- a) Budget reconciliation for 6 months of financial year completed by internal auditor Michael Cornall, book voucher £25 agreed by Cllrs
- b) Hopewell Cup book vouchers for £15 and £10 from Carnforth Bookshop agreed by Cllrs
- c) \$137 requests from local charitable groups required before February meeting
- d) Christmas lights invoice from Gordon Highton due before the February meeting.
- e) Clerk's expenses – photocopying, postage, padlock keys = £114.18 (breakdown submitted) agreed by Cllrs
- f) Clerk's wages Oct/Nov/Dec £180.00 agreed by Cllrs
- g) PAYE tax Nov/Dec/Jan for HMRC – cheque payable to Post Office Ltd £45.00 agreed by Cllrs

#### **6. Planning**

a) 15/01024/OUT Outline application **amendments** for the erection of 17 dwellings with associated access for Mr Edward Hayton, Land East of Arkholme Methodist Church, Kirkby Lonsdale Road, Arkholme **Cllrs comments noted regarding to amendments.**

b) 15/01189/FUL Erection of a first floor side extension and installation of a raised replacement roof to create first floor accommodation for Mr and Mrs Graham and Debbie Akinson, Carus Lodge, Main Street, Arkholme, LA6 1AX **Application permitted.**

c) 15/0001/REF Outline application for the erection of an agricultural workers dwelling including access, associated package treatment plant and demolition of existing buildings **Appeal** by Mr&Mrs R. Cornall, Lane House Farm, Kirkby Lonsdale Road, Arkholme, LA6 1AZ

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

#### 7. LALC

Meeting held on 28<sup>th</sup> September attended by Cllr Howarth: Local Plan Allocation discussed; Over Kellet & Nether Kellet share a £1,000 SpID Speed Indicator Device, to discuss at next Parish Council meeting as a proposal for Whittington, Arkholme and Gressingham; M6 By-pass virtual fly-over available on Lancashire County Council website. Future meeting dates: 25<sup>th</sup> January Ellet Community Rooms; 28<sup>th</sup> March Arkholme Village Hall; 30<sup>th</sup> May Melling Institute (meeting and AGM)

#### 8. NALC None this month

9. **Lancaster City Council** Public consultation on Arkholme's Conservation Area Appraisal available online <http://www.lancaster.gov.uk/planning/conservation/conservation-area-appraisals/> or at a drop-in event on Wednesday 28<sup>th</sup> October attended by Cllr Waddington. Comments by 16<sup>th</sup> November. To ask for clarification on Area 652 described as undeliverable at this time.

#### 10. Lancashire County Council

Lancashire Parish Based Public Transport Scheme consultation – comments by end of December.

Meetings in Whittington Village Hall for public consultation, City Cllr Peter Williamson to produce survey to ascertain usage of bus service 81A

11. Local Government Boundary Commission – Electoral review of Lancashire: Draft Recommendations: Arkholme with Cawood to re-establish connection with Silverdale Division.

12. Business introduced by Cllrs;

a) 15/01509/LB Listed building application for demolition of existing garden room and erection of a single storey rear extension, erection of a single storey extension to the West elevation, alterations to the ground and first floor, external landscaping, rebuilding existing walls, refurbishment of original frames, lead, and panes, and repairs to the roof C/O agent, Cawood House, Main Street, Arkholme, LA6 1AX **comments by 24<sup>th</sup> December 2015**

b) 15/01499/AD Erection of an agricultural building for Mr Mark Townley, Land adjacent to Lower Locka Wood, Locka Lane, Arkholme.

Cheques signed this month		£
493	Carnforth Bookshop (internal audit&Hopewell Cup competition)	50.00
494	Mrs GA Hodgson (Clerks wages&expenses)	294.18
495	P.O.Ltd (HMRC PAYE NovDecJan)	45.00

Date of next meeting **Monday 1<sup>st</sup> February at 7.30pm** in Arkholme Village Hall